



The Vocabulary of the Internet

A. Email basics



- It is common (and usually a University requirement) that students have an email address. What is your email? Write it here: _____
- What if someone asked you to tell them your email. How would you read / spell it?
- What are the parts of an email address? What are the parts in your email?

► **Activity 1:** Match the symbols in the following table with the way we read them in the list below:

@	?	_	.
/	~	:	!
#	[]	{ }	®
*	-	MALRIZ	&
;	malriz	=	
^	¶	zoe@60&93*	()
\	"	//	

quotation mark / slash / dot / dash / number sign / underscore / at / uppercase / tilde / lowercase / alphanumeric (or alphameric) / hyphen / asterisk / full stop / exclamation mark / ampersand / braces / brackets / equal sign / semicolon / period / parentheses / question mark / backslash / circumflex / double slash / colon / pilcrow paragraph sign / registered trademark / vertical bar (or pipe) / hash

- Which of the above symbols can be used in an email address? Underline / circle them.

► **Activity 2:** The following address belongs to the publisher of this book: **angelos@altintzis.gr**. Fill in the gaps choosing from the words listed below:

nickname / dot / domain / institutions / extension / joins / provider

An email address is composed of two main parts, a username and a (1) _____ name. In the publisher's email address, *angelos* is the publisher's username (it can be a real name or a (2) _____); the '@' symbol stands for the word 'at' and it (3) _____ the publisher's name to the domain name, that is, the name of the place where the publisher works or the (4) _____ of the publisher's email address (the mail server). Last, the (5) _____ '.gr' (the *top-level domain*) shows that the email address belongs to someone in Greece. The extension is separated from the mail server with the use of a (6) _____ (.). Email addresses from educational (7) _____ often have the .edu extension, while government agencies use a .gov extension.



► **Activity 3:** What are the features of an email? Match the features with their uses:

1. 'To'	a) where you write your message
2. 'Cc'	b) the title of your message, where you write what your email is about
3. 'Subject'	c) an 'address bar' where you put the email address
4. the 'main body'	d) if you want other people to receive the same message