



Speaking - Role Play

MaliRizo Robotics is looking to hire an electrical engineer and published an ad in 'The Herald'. The company's personnel officer is going to interview a total of 5 candidates for the job. **Student A** is the personnel officer who is eager to learn more details about the candidates. Unfortunately, in trying to do so, he/she keeps interrupting them, always bombarding them with new questions. **Students B, C, etc.** are the candidates. Before you role play the interview, take a look at the following tips. Tick those you find more important. Compare your views with those of your neighbor's:

Job interview tips	"Sorry for interrupting..."
- Find out as much as possible about the company (products, services, competitors, etc.). - Prepare your answers for the possible questions you'll be asked at the interview. - Common questions include: <i>Why do you want to work for us? / Where would you like to see yourself in 5 years' time? / What would you say are your strengths-weaknesses? / Do you have any questions for me? / Why do you want to leave your current job? / On certain projects, electrical engineers need to collaborate with several other engineers and technicians. Give us an example of a situation where you had to deal with a professional conflict and how you facilitated a swift resolution etc.</i> - Questions that might arise could be of a more subject-specific character, such as: <i>Describe an effective safety procedure you developed for workers operating equipment in a lab. or: Electrical engineers often need to work with different kinds of cables that are used for power transmission. Can you give me some examples of different cables?</i> - Be able to speak honestly about your personal goals and how you plan to achieve them. It is vital to emphasize your ability to adapt and think critically about problems, share ideas with others and foster congenial workplace relationships. - Adopt an enthusiastic, positive mind-set. - Think about how to deal positively with your negative points. Don't evade or distort facts – tell the truth. - Look alert and interested. - Always greet the interviewer by his/her last name and try to pronounce it correctly. Have a good firm handshake. - Wait until you are offered a chair before you sit down. - Answer the interview questions by more than a simple yes or no but try not to overdo it. - Avoid at all costs complaining about your current or former employer. - Do not raise salary discussions during your first interview - this is usually done at the second interview. - Wear suitable interview clothes. Dress in a way that is appropriate for the occasion.	It is undoubtedly useful that learners of a foreign language learn to interrupt in a polite way. Here are some common expressions you can use to interrupt sb. First, tick the ones that are polite and suitable for such formal contexts as job interviews. Then, use them wisely in the job interview: <i>Can I just say something here?</i> <i>Can I stop you there for a moment?</i> <i>Will you let me speak?</i> <i>Can I just butt in for a second?</i> <i>Could I just mention something?</i> <i>Can I just add something here?</i> <i>Before you go/move on, I'd like to say something.</i> <i>Can't you be quiet for a moment?</i> <i>Excuse me for interrupting / butting in but...</i> <i>Sorry for interrupting but...</i> <i>Just a moment, I'd like to...</i> <i>If I could just come in here. I think...</i> <i>Do you mind if I come in here?</i> * Never say WHAT? if you haven't heard a question. <u>It sounds rude!!!</u>